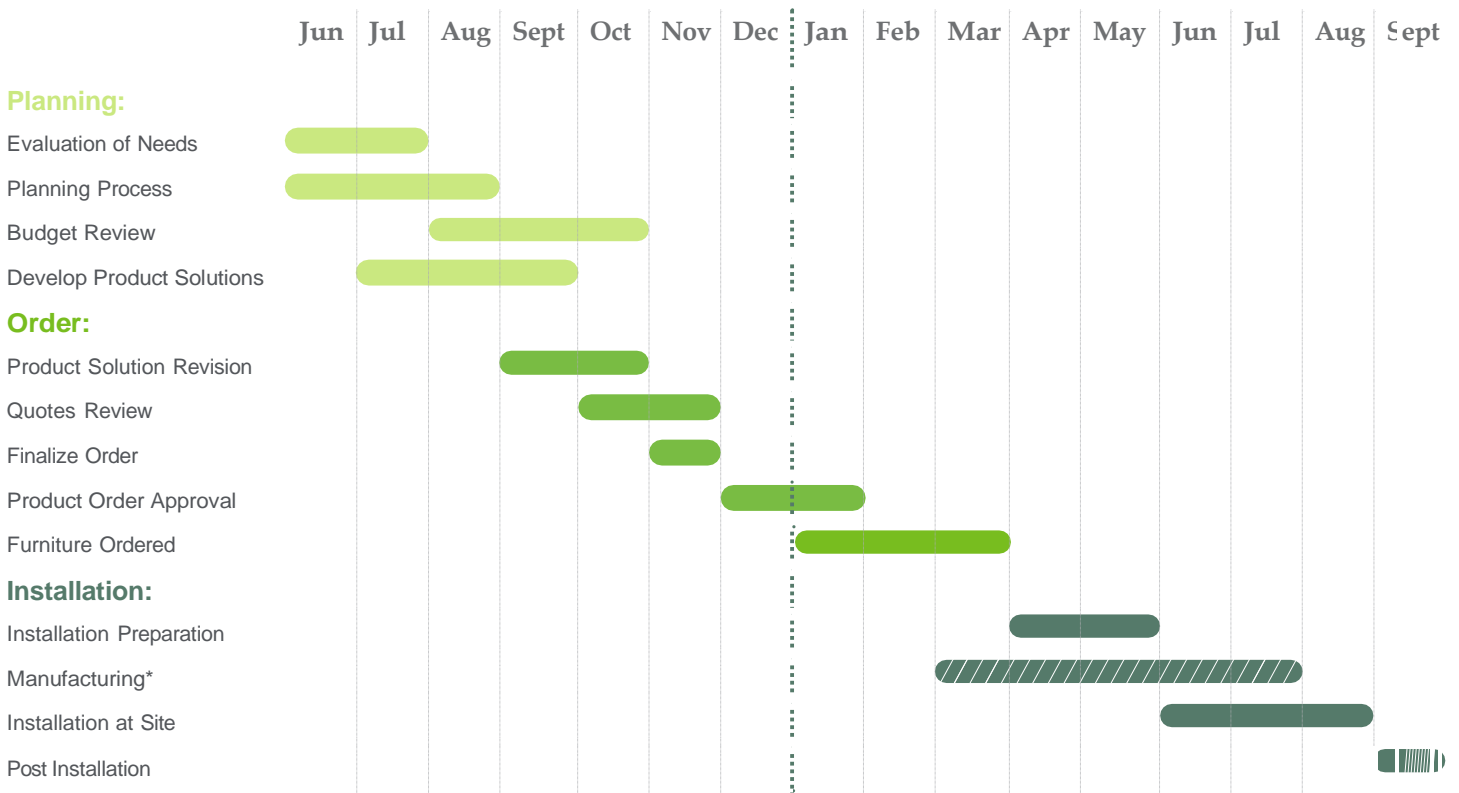


# Education Furniture Buying Timeline

Whether you want a complete overhaul or just a few adjustments, designing an inclusive, multifunctional classroom can be a big project. V.i.P.S. can help! With this handy Planning Timeline resource, you can manage your time efficiently and have everything in place before class is in session..



## Planning - 9-12 Months Out

Team huddle! Gather your group to brainstorm about current classroom furniture challenges, needs, wants, and district goals to determine what products will best suit an ideal learning space for students and teachers.

## Order - 3-8 Months Out

Time to put those math skills to use. Once you've finalized a budget and have reviewed potential products to fit within your budget needs, you can outline key dates for installation and work through final approvals before ordering.

## Installation - 0-3 Months Out

Now the fun begins! Put the finishing touches on final layout plans and prep the space for product installation. Review each product, explain their features, and train educators on new learning strategies made possible by each solution.

\*Manufacturing dates may vary, while this is a generalized project timeline for Education projects.

Please work with your Sales Representative and other key partners to ensure timelines to meet your project needs.